

Tring Squash Club Policy for Social Use of Club

(Excluding Club Sponsored Events)

1. Process

- Application only by paid up members (over 18)
- Application for adult functions, subject to Committee approval
- Prime purpose of function is for member's benefit (i.e. no indirect bookings)
- Booking Coordinator to manage process and may take provisional bookings for adult functions and firm for children's parties
- Applicants must provide key information on Booking Form to be sent to Club Chairman (purpose, expected numbers, date/time, arrangements for management of bar)

2. Availability

- Adult function: Sat. only, daytime or evening, 20:00 to 23:00 (23:45 with bar extension)
- Children's functions: Any afternoon, 14:00 to 17:00

3. Frequency

- Adult functions: Maximum 8 per year as a guideline
- Children's functions: Maximum 1 per week and not on same day as any other function
- To be monitored by the Committee

4. Fees

- Adult functions: £100.00 (refundable deposit, provided that Club is left clean and damage free) plus 2.05 payment to each of two bar staff on the evening
- Children's functions: 10.00 (payable to Tring Squash Club)

5. Function Rules

- Applicant member attends and is responsible for compliance (incl. children's parties)
- Bar to be managed by two trained Club members who are not guests at the event (see Betty for help)
- Approved licensing hours to be strictly observed
- Arrangement of disco/food/table/seating may be made outside approved hours but, minimal disturbance to playing members and disco sound/light is testing only
- Fire exits must be freely accessible (not blocked by disco/band)
- Attendees not to exceed 150 (Fire Officer max. less allowance for players)
- Limited to lounges and balcony (Courts must NOT be used for any purpose)
- Applicants are responsible for leaving the Club clean and tidy. All clean up work to be completed by midday on Sunday
- Furniture to be repositioned correctly
- Carpets vacuumed/dance area carpet repositioned correctly
- Kitchen cleaned and cleared and all rubbish to be placed in the wheelie bin in the car park
- Free access to bar for players who are requested not to occupy tables
- Applicant is responsible for the secure locking of the Club after the event and seeing all visitors and entertainers off the premises

6. Exclusions

- This policy does not apply to limited meetings involving non-members sponsored by Club members (e.g. Tornadoes, Pendley Sports Centre, Swimming Club etc.). Participants are asked to use the lounge extension
- Also, specifically excluded, is social use of the Club directly connected with the playing of squash (e.g. entertaining team opponents, Chiltern Cup, sponsored squash breakfasts etc.)